

Passione Italiana

Zoom – Code of Conduct

Zoom is a useful tool that facilitates online communication. Safety remains at the forefront of our planning and ethos so participants should be mindful of the following rules. If a participant does not follow the Code of Conduct, the meeting host will remove them from the meeting.

- Meetings will be password protected and participants will need an invitation to attend
- Meeting IDs are never to be shared with others outside of the class/webinar
- The sessions are live and never recorded
- Participants should try to be in a quiet, distraction-free environment
- Participants should have what they need ahead of time such as water, pen & paper for notes, etc.
- Participants must arrive on time for the lesson - late participants may be refused entry
- Participants must wear suitable clothing at all times
- The background must be appropriate for a professional learning environment
- The device being used should have the participant's name, which should match the name on the host's list - if it doesn't, the participant will not be admitted
- Offensive or inappropriate language is not to be used in any circumstance
- Screenshots or screen recordings of the meetings are not permitted for any reason
- Participants can use the chat function to the whole group but not to send private messages to each other
- As expected in any lesson/webinar, participants are to treat each other with courtesy and respect
- Disrupting a Zoom lesson/webinar will lead to the participant being removed from the lesson

Participants removed from a Zoom lesson for disruptive behaviour will receive a sanction. Repeated disruption may lead to participants being blocked from attending any Zoom lessons/webinars in the future, forfeiting their fees.